

Liaison Workshop Outline

(3 hours)

I. Introductions and Purpose

Learning Outcomes for this workshop:

- Engage colleagues in conversation about assessment of SLOs, assessment tools, know where and when Assessment Workshops will be held & get your people there &/OR arrange for resource persons to come to your group to give an assessment workshop. Know where to send faculty to find assessment tools/strategies.
- Create a Workshop outline for a Reflection and Enhancement that you will facilitate in the *Spring 2010* workshop and capture the information to ECMS (or designate)
- Have the information you need to develop a time line in which you will complete one SLO Cycle for EVERY SLOAC within your purview.

II. Assess group re: SLOs/SSLOs (what do you know? What have you done re: this process?)

III. From SLOs to *Assessment*

IV. Managing Logistics

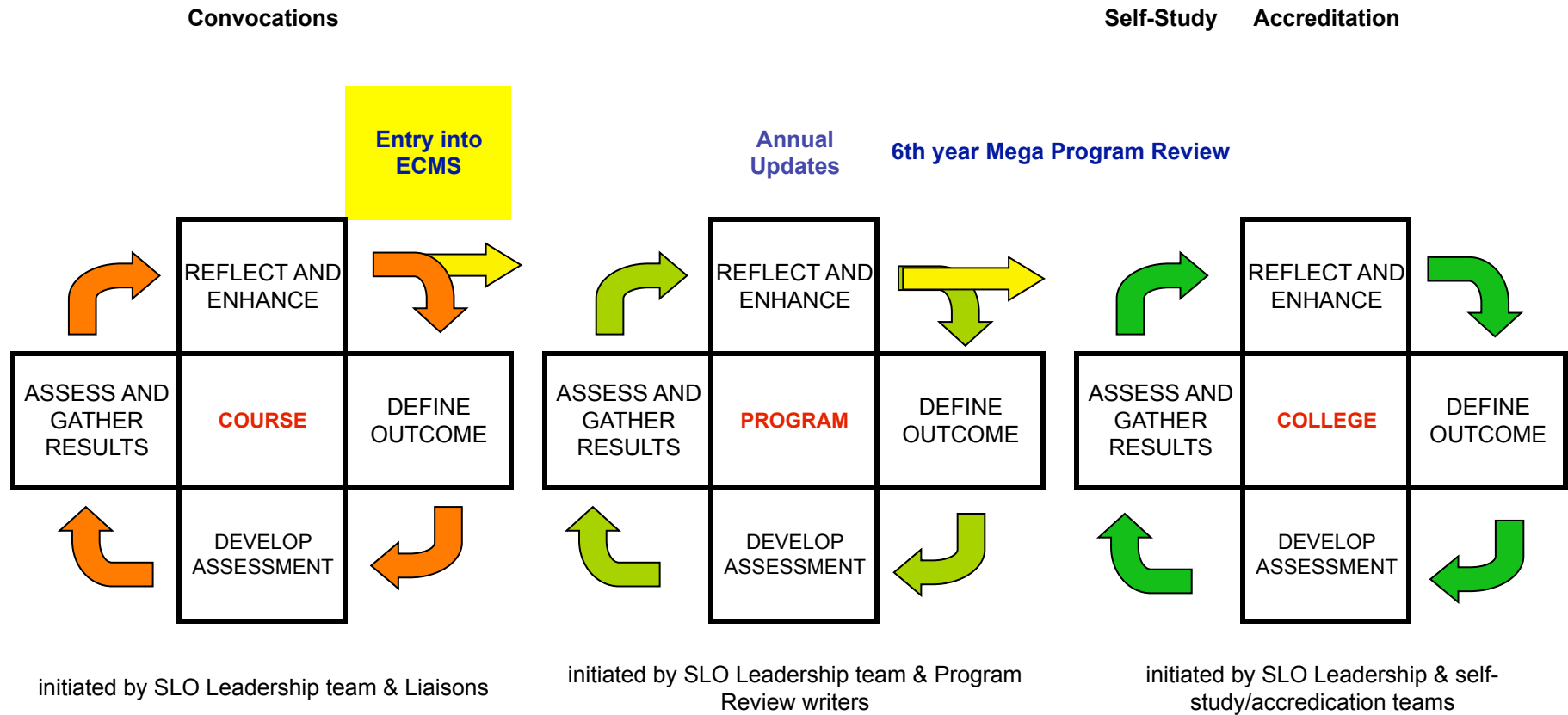
V. Resources

VI. Facilitation Strategies

VII. Workshop Design: Reflection, Enhancement & Use of Results (=Completing an SLO/SSA Cycle)

VIII. Deconstructing/ Closing / other questions

STUDENT LEARNING OUTCOMES PROCESS



This chart shows the integration of the SLO assessment cycle, the program review process & accreditation cycle/report.

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What the job is/What the job is NOT
A SLO ASSESSMENT LIAISON...

| IS RESPONSIBLE for... | IS NOT |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ... attending leadership planning meetings (to learn more about facilitation and collaboration, as well as the SLO process) | <ul style="list-style-type: none"> ...expected to miss a meeting!!! ☺ |
| <ul style="list-style-type: none"> ... ensuring that documentation efforts are completed: <ol style="list-style-type: none"> learning how to use the ECMS system learning how to use the SLOAC forms | <ul style="list-style-type: none"> ...expected to personally do all of the documentation for groups |
| <ul style="list-style-type: none">attaining a working knowledge of various assessment tools that would be relevant to YOUR own department /group/division | <ul style="list-style-type: none"> ...creating and implementing the assessment tool(s) for everybody |
| <ul style="list-style-type: none"> ...attaining knowledge of the location of relevant resources, resource people & for disseminating that information by leading workshops, setting up workshops, etc. | <ul style="list-style-type: none"> ...expected to create a workshop and resource materials on YOUR own for everybody |
| <ul style="list-style-type: none"> ...working with Deans and/or Department Heads to create opportunities for the Student Learning Outcomes Assessment Cycle (SLOAC) to occur during each quarter This current commitment includes: Spring 2010 through Fall 2011 (& during Fall 2011 you will work with your replacement or sign on for another 4 quarters) | <ul style="list-style-type: none"> ...expected to hunt down and force people to listen, accept, and participate in the SLO process. (...however people should know the consequences of NOT performing SLOACs associated with their classes/programs.) |
| <ul style="list-style-type: none"> ...creating timelines ensuring that there is an organized effort to complete all three phases of the SLO Assessment Cycle (SLOAC) (=coordinate your department's efforts on a calendar) | <ul style="list-style-type: none"> ...expected to complete the three phases of the SLOAC for YOUR colleagues |
| <ul style="list-style-type: none"> ...assessing YOUR SLO Liaison experiences periodically & making helpful suggestions for improvement | <ul style="list-style-type: none"> ...expected to operate in isolation |
| <ul style="list-style-type: none"> ... acting as a liaison between the department & the SLO leadership team to express concerns & questions & share positive experiences | <ul style="list-style-type: none"> ...expected to operate in isolation |
| <ul style="list-style-type: none"> ...assisting with additional phases of the process (facilitate) | <ul style="list-style-type: none"> ...expected to "do" these processes |